

MEMPHIS-SHELBY COUNTY SCHOOLS PAY SCHEDULE 2023-24
11 MONTH SALARIED (Scheduled Work Year 07/17/23 - 06/12/24)

District Nurses, High School Counselors, CSH Social Workers, Clinical Lead Nurse and Behavioral Analysts

For APECS use only
11MS
Paid over 26
Even Pay
Periods

Timesheet Pay Period	Calendar Pay Period	TIMESHEET & PAYROLL Calendar Days in Pay Period	ATTENDANCE PERIODS Calendar Days in Pay Period	WORK/ADMIN DAYS	INSERVICE DAYS	PAID HOLIDAYS	TOTAL PAID DAYS	NON PAID DAYS	APPROVAL DEADLINE *	PAY DAY	Total all Days
1	1								06/30/23	07/07/23	0.00
2	2	7/1/2023	7/14/2023				0.00	10.00	07/14/23	07/21/23	10.00
3	3	7/15/2023	7/28/2023	10.00			10.00		07/28/23	08/04/23	10.00
4	4	7/29/2023	8/11/2023	7.00	3.00		10.00		08/11/23	08/18/23	10.00
5	5	8/12/2023	8/25/2023	10.00			10.00		08/25/23	09/01/23	10.00
6	6	8/26/2023	9/8/2023	9.00		1.00	10.00		09/08/23	09/15/23	10.00
7	7	9/9/2023	9/22/2023	10.00			10.00		09/22/23	09/29/23	10.00
8	8	9/23/2023	10/6/2023	10.00			10.00		10/06/23	10/13/23	10.00
9	9	10/7/2023	10/20/2023	5.00			5.00	5.00	10/20/23	10/27/23	10.00
10	10	10/21/2023	11/3/2023	10.00			10.00		11/03/23	11/10/23	10.00
11	11	11/4/2023	11/17/2023	9.00		1.00	10.00		11/17/23	11/24/23	10.00
12	12	11/18/2023	12/1/2023	5.00		3.00	8.00	2.00	12/01/23	12/08/23	10.00
13	13	12/2/2023	12/15/2023	10.00			10.00		12/15/23	12/22/23	10.00
14	14	12/16/2023	12/29/2023	3.00		4.00	7.00	3.00	12/29/23	01/05/24	10.00
15	15	12/30/2023	1/12/2024	7.00		1.00	8.00	2.00	01/12/24	01/19/24	10.00
16	16	1/13/2024	1/26/2024	9.00		1.00	10.00		01/26/24	02/02/24	10.00
17	17	1/27/2024	2/9/2024	10.00			10.00		02/09/24	02/16/24	10.00
18	18	2/10/2024	2/23/2024	9.00	1.00		10.00		02/23/24	03/01/24	10.00
19	19	2/24/2024	3/8/2024	10.00			10.00		03/08/24	03/15/24	10.00
20	20	3/9/2024	3/22/2024	5.00			5.00	5.00	03/22/24	03/29/24	10.00
21	21	3/23/2024	4/5/2024	9.00		1.00	10.00		04/05/24	04/12/24	10.00
22	22	4/6/2024	4/19/2024	10.00			10.00		04/19/24	04/26/24	10.00
23	23	4/20/2024	5/3/2024	10.00			10.00		05/03/24	05/10/24	10.00
24	24	5/4/2024	5/17/2024	10.00			10.00		05/17/24	05/24/24	10.00
25	25	5/18/2024	5/31/2024	8.00	1.00		9.00	1.00	05/31/24	06/07/24	10.00
26	26	6/1/2024	6/14/2024	8.00			8.00	2.00	06/14/24	06/21/24	10.00
		6/15/2024	6/28/2024	0.00			0.00	10.00	06/28/24	07/05/24	10.00
				203.00	5.00	12.00	220.00	40.00		07/19/24	260.00

Start date is 7/17/23 and end date is 6/12/2024

Timesheets must be approved by department heads/school principals by noon unless otherwise instructed.

Paid Holidays -- Employees must be in active pay status the day preceding and the day following the holiday (per Board policy and your job class) in order to receive holiday pay.

In-Service Days

July 31, 2023	1.00
August 2, 2023	1.00
August 3, 2023	1.00
February 19, 2023	1.00
May 29, 2024	1.00
Total	5.00

Admin Days

August 1, 2023	1.00
August 4, 2023	1.00
May 28, 2024	1.00
May 30, 2024	1.00
Total	4.00

Non-work/Non Paid

Fall Break Oct. 9-13, 2023	5.00
Thanksgiving Nov. 20-21, 2023	2.00
Winter Break-Dec. 21, 27, 28; Jan 2,3, 2024	5.00
Spring Break- March 11-15, 2024	5.00
Memorial Day May 27, 2024	1.00
Total	18.00

HOLIDAYS / VACATION

Labor Day	September 4, 2023	1.00
Veterans Day	November 10, 2023	1.00
Thanksgiving	November 23-24, 2023	3.00
Winter Break- Paid Days	Dec 22, 25, 26, 29; Jan 1, 2024	5.00
Martin Luther King, Jr Day	January 15, 2024	1.00
Good Friday	March 29, 2024	1.00
Total Holidays		12.00